



FUNCTION PACK



Orion Exclusive Events, with three function spaces in the historic Orient Hotel, is the perfect venue for your function.

Centrally located at 89 George Street in Sydney's vibrant Rocks precinct, The Orient has a variety of rooms and menus to suit all needs and budgets.

Orion Exclusive Events will plan your event from start to finish. Simply select your preferred options from this function pack, or we can tailor your event.

1. **Choose your date.** Remember, certain periods are busier than others; it's best to book well in advance to avoid disappointment.
2. **Choose your room.** We have several spaces for hire, each a different style, with a different capacity.
3. **Choose your menu.** Would you prefer a sit-down affair with full table service or cocktails and canapés? Choose from our packages or ask us to design a menu to suit your taste and budget.
4. **Choose your drinks.** Do you want to serve standard beer, wine, champagne and soft drinks or would you like to add spirits and choose particular wines? Choose one of our beverage packs.

If you have any questions about functions or special requests please call or email our Events Team on 02 9251 1255 or email functions@orienthotel.au

SPACES FOR HIRE



The Orion Function Room

Orion is a space on the top floor of the hotel with three distinct areas: a dedicated bar area, dance floor and lounge area with comfortable leather sofas overlooking Sydney Harbour.

Ideal for medium to large corporate and private events, with the option of seated dining, cocktail events, theatre-style and conference functions, Orion can cater for just about any event.

Capacity:	170 Canapé / 40 Seated / 40 Theatre Style
Location:	2nd Floor
Menu:	All menu options are available in this space
Beverage Options:	Beverage Packages, On consumption, beverage tabs, or Cash Bar
Availability:	Monday to Friday 9am -10pm, Saturday 12pm-11pm, Sunday 12pm-9pm. Closed Christmas Day
Bookings:	Exclusive use with a room hire or minimum spend



Mrs Jones Dining

Stylishly decorated, Mrs Jones Dining offers the perfect environment for an intimate meal, business lunch or dinner, with harbour glimpses from the vast Georgian windows. We also have a semi-private dining area that can be screened off from the main dining room, which holds up to 18 guests.

Capacity:	Numbers are limited: call us to discuss your requirements
Located:	1st Floor
Menu:	Bar Menu / Set Menu options are available in this space
Beverage Option:	Beverage Packages, On consumption, Cash bar
Availability:	Monday – Sunday noon till 9pm. Exclusive use times can be arranged. Closed Christmas Day
Bookings:	Group bookings anytime or Exclusive use with a minimum spend (Monday to Wednesday only)

Orient Hotel

89 George St The Rocks, Sydney NSW 2000 orienthotel.com.au 9251 1255 or Dining Room 9251 5631



Mrs Jones Terrace

A stunning, newly created outdoor terrace space, with sliding glass walls and a retractable roof, our Terrace is the perfect choice for your event in any weather. Great for cocktail parties, casual drinks or group events, overlooking the hotel's courtyard and historic Kendall Lane.

Capacity:	100 Canapé: call us to discuss your requirements
Located:	1st Floor
Menu:	Canape menu, Bar menu
Beverage Option:	Beverage Packages, On consumption, Cash bar
Availability:	Monday to Sunday 12pm til 10pm Closed Christmas Day
Bookings:	Group bookings available for up to 40 people or Exclusive use with a minimum spend (Monday to Thursday only)

ORIENT & MRS JONES CANAPÉ MENU

Minimum of 25 people

Option 1 **\$40 per person:** *Select 4 Canapé items & 2 Substantials*

Option 2 **\$55 per person:** *Select 5 Canapé items & 3 Substantials*

CANAPÉS COLD

Caramelised Onion & Goat Cheese Tartlet (v,ef)

Strawberry Caprese Skewers with bocconcini, basil & balsamic glaze (v,ef,gf)

Smoked Salmon Blini with dill sour cream

Butternut Pumpkin Caponata Crostini with fetta (v,ef)

Salmon Cerviche served on a corn chip (df,gf)

Vegetarian Vietnamese Rice Paper Roll with hoisin sauce (gf,vg,df,ef)

Chicken Vietnamese Rice Paper Roll with hoisin sauce (df,ef,gf)

Chocolate Mud Cake with crème fraîche

CANAPÉS HOT

Sundried Tomato & Basil Pesto Arancini Balls with aioli (v,ef)

Pumpkin & Ricotta Arancini Balls with parmesan & aioli (v,ef)

Teriyaki Beef Skewers with sesame seeds (gf,ef)

Vegetable Samosa served with fresh green chutney (coconut yoghurt) (vg,ef,df)

Spinach & Ricotta Triangles served with sweet chilli & sour cream (v)

Falafel Bites served with vegan green goddess (vg,df,gf)

Panko Prawns with aioli

Chicken Curry Puffs with sweet chilli sauce

Peking Duck Spring Roll with hoisin sauce

Mini Churro served with cinnamon sugar & chocolate sauce

SUBSTANTIALS

PER PIECE \$9.50

Cocktail Prawn Roll with iceberg lettuce & seafood sauce (df)

Cauliflower Salad with cos, green beans, almond & buttermilk dressing (v,gf,ef,vg)

Caesar Salad with baby cos, maple speck & parmesan cheese (gf,ef)

Cheeseburger Slider cheese, tomato sauce & mustard

Southern Fried Chicken Slider slaw & peri peri sauce

Fish & Chips Box lemon & tartare sauce

Cauliflower Pakora Bao Bun pickled carrots, daikon, coriander & fried onion (vg,df,gf)

Hoisin Chicken Bao Bun pickled carrot, daikon, coriander & fried onion (gf,df)

ORIENT & MRS JONES PLATTERS

LARGE PLATTERS & SHARES: FOR APPROX 8-10 PEOPLE

Cured Meat Plate

Selection of 3 meats served with grissini, pickled onion, roast vegetable & olives
\$65

Mixed Cheese Plate

Selection of 3 cheeses served with grapes, quince paste & lavosh
\$55

Dips & Grilled Bread

Selection of three dips served with sourdough
\$45

Asian Platter (60pcs)

Chicken dim sims, vegetarian spring rolls, Thai fish cake with sweet chilli sauce & soy sauce
\$90

Bakers Platter (36pcs)

Beef bourguignon pies, traditional quiche lorraine & lamb sausage rolls served with tomato sauce & BBQ sauce
\$130

PLEASE NOTE:

**Please confirm our current menus and pricing before
completing your booking.
Canapé selections & guest numbers must be confirmed
1 week prior to the event.**

To discuss your booking call us on 9251 1255 or email our Functions Team:
functions@orienthotel.au

Dietary notes:

v = Vegetarian vg = Vegan gf = Gluten Free df = Dairy Free ef = Egg Free

PREMIUM SET MENU

SET MENU 1

\$55pp 2 Courses: main & dessert

SET MENU 2

\$60pp 2 Courses: entrée & main

SET MENU 3

\$70pp 3 Courses: entrée, main & dessert

CHOICE OF ENTRÉE

Pumpkin & Ricotta Arancini

Napolitana sauce, aioli & parmesan (v)

Spiced Squid

Szechuan seasoning, lemon & aioli (I, m)

Warm Kangaroo & Sweet Potato Salad

(Medium-Rare) rocket, pea, fetta, crispy quinoa & pomegranate dressing (gf)

CHOICE OF MAIN

Sirloin Steak 250g (med-rare)

mash, broccolini, truss tomatoes & onion red wine jus (gf, df)

Poached Salmon

with creamy sauce, spinach, leek, garlic & chat potatoes (gf, A)

Creamy Pumpkin Gnocchi

garlic, pumpkin purée, sage & parmesan (v, gf gnocchi available)

CHOICE OF DESSERT

Spiced Apple & Raspberry

Frangipane Cake

served with caramel sauce & ice cream (gf)

Single Cheese Plate - South Cape brie

(Tasmania), quince paste, grapes & lavosh

Trio of Sorbet

Chef's selection

CASUAL SET MENU

SET MENU 4

\$30 pp: shared entrée & main

SET MENU 5

\$40 pp: shared entrée, main & dessert

SHARED ENTRÉE

Garlic Bread

CHOICE OF MAIN

Chicken Caesar Salad

baby cos, chicken, croutons, smoked maple speck, parmesan & egg

Battered Flathead

house salad, chips, tartare sauce & lemon (I)

Crispy Chicken Burger

cos, tomato, Spanish onion, Kewpie mayo, pickles & seasoned chips

Vegetable Curry

potato, carrot, kidney bean, onion, zucchini, garlic, peas, basmati rice, poppadom (v, df, vegan, gf without poppadom)

Chicken Schnitzel

herb crumbed chicken, house salad, seasoned chips & classic gravy

Orient Deluxe Burger

beef patty, cheese, cos, tomato, smoked maple speck, onion rings, pickled jalapeños, BBQ mayo & seasoned chips (m)

Gourmet Veggie Burger

seeded potato bun, veggie patty, Napolitana sauce, eggplant, tomato, mozzarella, cos, Spanish onion, alfalfa, sundried tomato aioli & chips (v)

Persimmon Salad

oak lettuce, radicchio, pomegranate, frisee, rocket, walnut, feta crumb & pomegranate dressing (v, gf)

DESSERT

Churros

served with chocolate sauce & strawberries

**NOTE: Please confirm our current menus & pricing before completing your booking.
Set menus are for bookings of 25+ only & must be confirmed 1 week prior to the event.**

Beverage Options

Available for 3 hour and 4 hour functions

Please confirm our current options & pricing before completing your booking.

CASH BAR

You & your guests purchase your own drinks from the bar.

BAR TAB

You can set the limit & restrictions.

BEVERAGE PACKAGES

\$55 / person for 3 hours

\$70 / person for 4 hours

Tyrrell's Moore's Creek Sauvignon Blanc

Tyrrell's Moore's Creek Shiraz

Tyrrell's Sparkling Brut

Fiore Moscato

All Australian Draught Beer & Cascade Light

Cider

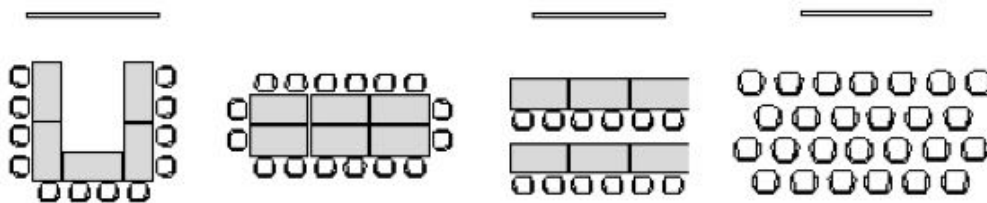
Soft Drink & Juice

Conference Packages

Ideal for large corporate and private conference events, with morning and afternoon tea available, along with working-lunch menu options.

The conference room configuration chosen will determine the maximum number of guests.

Configurations include U-shape, boardroom style, classroom and theatre-style.



CONFERENCE HALF-DAY PACKAGE

\$550 Room hire and refreshments

Morning Session: 9am to 1pm or Afternoon Session: 1pm to 5pm

Includes either Morning or Afternoon Tea: *tea, coffee, biscuits & bottled water*

CONFERENCE FULL DAY PACKAGE

\$850 room hire and refreshments

9am to 5pm

Includes both Morning & Afternoon Tea: *tea, coffee, biscuits & bottled water*

Working Lunches are available with the conference packages:

Set Menus 1-5 are available from \$30 per person to \$70 per person

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TERMS & CONDITIONS

BOOKING CONFIRMATION

To confirm a function booking the following is required:

- ❖ \$250 is required as a deposit along with credit card authorisation
- ❖ Completed & signed Client Information Booking form agreeing to all terms & conditions
- ❖ To confirm a function booking in November - December period, \$500 is required as a deposit along with credit card authorisation, terms & conditions forms completed and signed. Should the above mentioned deposit and forms not be received by the due date, the Orient Hotel reserves the right to cancel reservations held on the client's behalf.

FINAL NUMBERS & MENU SELECTION:

- ❖ Menu selection is required 2 weeks prior to your event
- ❖ Final number of guests must be confirmed 7 days prior to the function date. This will be the minimum number of guests charged on the day
- ❖ Numbers cannot decrease after this time, as the food has already been ordered 7 days prior.

PAYMENT

- ❖ All accounts are to be settled in full at the close of the event.
- ❖ Full payments can be made prior to event but must be cleared into our account 2 days before your event.
- ❖ Invoicing is only permitted if a credit agreement has been established with the Orient Hotel.
- ❖ If payment is not supplied in full at the close of the event, the credit card authorisation that has been supplied will be charged.

CANCELLATION

- ❖ If cancellation occurs less than 2 weeks before the function date, 50% of the deposit will be refunded.
- ❖ If cancellation occurs less than 1 week before the function date, the client will not receive any refund on their deposit.

EXPECTED CONDUCT

- ❖ The client shall conduct the function in an orderly manner and in full compliance with the rules of the Orient Hotel's policies and in accordance with all applicable laws.
- ❖ The management of the Orient Hotel reserves the right to remove patrons attending functions from the premises for unruly behaviour and/or showing signs of intoxication as determined by the management's discretion or by RSA regulations.

INSURANCE/DAMAGES

- ❖ The client shall remain responsible at all times for any loss or damage to the property of the Hotel caused by the client, guests and invitees.
- ❖ We are extremely careful when looking after guests and their property, but unfortunately cannot take responsibility for the damage or loss of items belonging to guests before, during or after a function.

ENTERTAINMENT & ADDITIONAL SERVICES

- ❖ Entertainment can be arranged at an additional cost prior to your event.
- ❖ Additional Security may be required for your event at an additional charge.
- ❖ Delivery of hired equipment supplied by the client to the hotel must be advised to the Function Coordinator prior to the delivery and must be delivered to a designated area. The hotel will not be responsible for the cost, security, set-up or transportation of this equipment and will not be responsible for any damage or loss sustained. All goods must be collected at the conclusion of the event unless special arrangements have been made with the Function Coordinator.

RESPONSIBLE SERVICE OF ALCOHOL

The Orient Hotel practises the responsible service of alcohol. Management supports the actions of staff in refusing to serve intoxicated, disorderly or underage patrons in accordance with this act.

- ❖ All food & beverages must be consumed on the premise
- ❖ It is illegal to serve alcoholic beverages to any person under 18 years of age and the Orient Hotel reserves the right to request suitable identification.
- ❖ Management reserves the right to close the bar when it deems necessary

UNFORSEEN CIRCUMSTANCES

- ❖ In the event of inability to comply with any of the provisions of this contract by virtue of any cessation or interruption of electricity or gas supplies, industrial disputes, plant or equipment failure, unavailability of food items, other unforeseen contingency or accident, the Hotel reserves the right to cancel any booking or refund any deposit without notice.
- ❖ Due to unforeseen circumstances, should the room/s reserved be unavailable, we reserve the right to substitute similar venues. Every effort will be made to advise you in advance.

Client Information Booking Form

Please contact The Orient Hotel on 9251-1255 if you wish to discuss your enquiry.
Alternatively you can complete the following event enquiry form and fax to 02 9247 4569,
or E-mail functions@orienthotel.au

Client Information

Contact Name:
Company Name:
Direct Phone:
Mobile Phone:
E-mail:
How did you hear about The Orient Hotel & Mrs Jones?

Event Information

Event Name:	Type of Event:
Date of Event:	Time of Event:
Number of Attendees:	Room Requested:

Event Requests (please circle your choice):

Beverage Options:	Cash Bar	Bar Tab	Beverage Pack	
Food Options:	Canapés	Set Menu	Conference	Bar Menu
Audio Visual:	Plasma TV	Lap Top	Microphone	
Entertainment:	Own music	DJ	Trivia	Other

Please let us know if you would like to bring decorations or props.

Please advise us of any other requests you may have or any additional information you may need incorporated into planning your event.

Agreement: I hereby agree to the terms and conditions outlined above and I am aware the information supplied may be used in follow up communications.

Signed:Name (please print):

Company:Function Date:.....

To secure your booking, please provide a deposit of \$250 by completing the credit card slip below.
Please note credit card payments will incur a surcharge

Card Number: ★ ★ ★

Card Type: Visa / Amex / Diners / Other (please specify) _____

Expiry Date:_____/_____/_____ CCV:____

Amount: \$ _____ Today's Date: _____/_____/_____

Signature: _____

Where to find us

The Orient & Mrs Jones is located in the heart of Sydney, in the historic Rocks precinct at
89 George Street The Rocks, Sydney 2000 Telephone: 02 9251 1255 Fax: 02 9247 4569

Email: functions@orienthotel.au

www.orienthotel.com.au

mrsjonesbar.com.au



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